

**KRCNA XXIV
Meeting Minutes
February 14, 2010**

Ken opened the meetin with the Serenity Prayer at 3:03pm.
Shawn M. read the Twelve Traditions.

Last meeting's minutes were approved.

Chairperson (Ken W): The last time that I checked the hotel registration online, there were four people for Friday and Saturday night. I get an updated report every Monday. We need to get more people registered at the hotel somehow. And please submit your budgets to the Treasurer. Thanks for all your hard work.

Vice-chairperson (Mikey P): I have been in touch with two bands and am looking to have this lined up by next meeting. I am also waiting on the DJ's to submit bids. I will have the bands and the DJ's ready to lock in by next meeting. Thanks for allowing me to serve.

Treasurer (Mark S): I wrote one check to CD Graffix for \$1297.38 giving us a balance of \$5678.76. At last meeting on 1/24/2010, I collected some money from a couple of different areas. They are:
\$130.00 from Stephanie R for pre-convention sales at LACNA 20 on Sunday morning.
\$258.22 from Becki Romans for return on the travel expenses for the speakers.
\$52.00 from Shawn M for merchandise made at our business meeting.
\$115.00 from the Elizabethtown fundraiser.

We had our KRCNA XXIV fundraiser at Owensboro last night and I received:
\$135.00 from Stephanie R for pre-convention sales.
\$462.00 from Shawn M. for merchandise sales.
\$1079.50 from the Owensboro Area for the fundraiser.

When we add that to our account, we'll have a new balance of \$7910.48. I put it in the night deposit box but it won't be credited to our account until Monday morning. I have a copy of our recent bank statement along with the check register on Quicken to turn in today along with this report. There was a deposit of 115.00 made from some of the checks from the E-town fundraiser back in Sept. I won't write her a check until I'm sure the checks have cleared our bank. I tried to call all the banks but couldn't find the phone number for some and I called the phone number of the people on the checks and some haven't called me back.

We need to take a look at how much more merchandise we want to order. We don't want to order more than we think we can sell. We also need to come up with a budget for the Hospitality room. I gave Kim from the hotel some more KRCNA convention motel information to help with that form we turned in. Hopefully she will have all the data she needs. I could use some help at our KRCNA fundraiser coming up on Feb 27th. We haven't had much turnout at our planning meetings. Somehow I'm in the middle of it with getting supplies, selling the food and collecting money for the function. We have the meeting place, DJ, and someone said they would make the spaghetti dinner for the event. We also will be selling hotdog plates with chips.

Registration (Steph R): The mailings went out. So far 75 fliers have been returned. I will delete

these from our mailing list.

I've been working with Teri S. from Basic Stuff 4 U on our registration packets. We will have a cloth bag, calendar, pen, magnet and address book. Looking at about 300-400 registrations is the word from LACNA XX Chair, Rodney B. I've put out a flier asking for help on the registration subcommittee and also put an "ad" in the February newsletter. Hopefully we will get some willing addicts to help out before and during the convention.

I will change the contact # for the hotel on the websites I've posted our flier on. I don't know what else to do. The newest fliers have the correct # on them.

We have some issues with the hotel giving people the run around when they try to register at the hotel for the convention. There is a number circulating on the flyers that gets the hotel but that number is not the right number to call to register and get the convention rate. Steph got the number from the hotel's website. Mike C will try to straighten this issue out with Steph R and with the hotel. Mike R (Hotels and Hospitality) has a different number that works for the convention rate registration.

Arts & Graphics (Randy R): The Arts and Graphics subcommittee is working with Programming on laying out the graphics for the program. We have designed the coin and Parable Designs is working on it. We have emailed the graphics to the tape contractor. This month we hope to have the banner finished, our part of the program completed, and some of the directional signs completed. Any ideas from the committee are appreciated. If I can be of service in helping any of the other subcommittees, please let me know.

Hotel & Hospitality (Mike C): We continue to meet but not as an entire subcommittee. We are progressing well with a total of 15 to 20 willing addicts. I would like to meet again on Wednesday 2/17/2010 at 6:30pm at 4100 Southern Parkway.

Programming (Becki R): The Programming Committee met on 2/4/2010. We have purchased the tickets for the three out of town speakers. We have forwarded receipts to the Treasurer for the tickets (\$941.78.) We have also decided on the format for our main meeting. We are asking the Chairpersons of each committee to let us know if there is a reading that they would prefer to do.

We are still working on confirming speakers for all of our workshops and are in the process of calling to confirm the last few. We are being very mindful of diversity while looking at our proposed speakers.

We met with the hotel today to set up the room schedule. We will have the full schedule with the design ready for our next meeting. We would like for the Chairperson to forward us a letter from the committee that we can add to the schedule.

We are currently working on choosing chairpersons for our workshops.

Tasks left are choosing rooms for workshops, setting up buddies for incoming speakers (to take them to and from the airport, give them registration packets, room information, and acclimate them to the convention and the city), deciding on workshop and meeting format, and choosing chairpersons, readers, etc for the main speaker meetings.

We are having a blast and busier than ever. Our next meeting will be next Thursday at 6:30 p.m. Where Conscious Contact meets.

Merchandising (Shawn M):

I'm an addict named Shawn. I was able to get a hold of Larry from showme.com and the best he could

do was 2 cases of basic text at his cost. That would be a saving of \$48.00. On January 29th, I called CD Graffix to see if the order was ready, and nothing was. I was worried because the fundraiser was the next day. I called Mark and brought this to his attention, and we tried to get at least some jackets ready that Friday night, for Saturday morning, but to only find out that the fundraiser was cancelled.

On Friday, the 12th, I picked up the hoodies, tees and 3 of the 6 jackets. Mark went ahead and ordered 4 more jackets for the other two fundraisers, so that they would be here and not have any problems. We were shorted two hoodies and we added two small t-shirts and added 4 more jackets so that changed the invoice from \$1,297.38 to \$1,480.88. I presented C.D. Graffix with a check that was for \$1,297.38, which has us owing C.D. Graffix \$183.50, and I will be asking for a check today to make our balance \$0.00.

The travel mug order did not come in due to weather and the fact that the Cindy from C.D. Graffix credit card did not go through to fulfill the order, so she sent a check and the order should be here before the next fundraiser. I will be presenting the invoice for the travel mug order today, and asking for a check of \$684.83. So the total amount of money I will be asking for today to pay of C.D. Graffix is \$867.83. While I was at C.D. Graffix I was able to pick up an invoice of what LACNA ordered so I would have a reference point as the convention gets closer. Next meeting I will present my final budget unless the committee wants me to submit this budget and get this going to C.D. Graffix, due to the fact it took so long for the last order and we're only 7 weeks away from the convention.

We went to Owensboro last night. Merchandise sales were really good. We had sold \$462.00 in merchandise and presented the money to Mark S. and the end of the event. He presented us with a receipt. It was the best night that merchandise has had since we started. Thanks for allowing me to serve.

Old Business:

Revisiting the issue of whether or not to give Stacy from E-town the special reduced rate for a room: We decided not to.

New Business:

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We discussed the contingency plan for how to distribute the rooms on the Sunday of the convention because we don't know how many comped rooms, how many half-price rooms, and how many discount rooms we really get until the last night of the convention.

We need to register the speakers, but we need a credit card number to book the rooms. We are still working on a solution for this.

The price of the banner will be \$150 for a 4' x 6'.

Randy wondered if we could add two doves to the screenprint and make a special edition t-shirt to sell at the convention. Or maybe if we did one jacket with the dove on it and have a silent auction at the convention. Randy asked Shawn about this. Mike C thought that we should consider cost of this, versus just what we would make selling the shirt design we already have. Shawn said it there would be cost to make new screens. He will look into the cost of this.

Becki made a motion to make 25 shirts with doves on them and sell them as special shirts for the convention. It was seconded. It passed.

Becki wants to buy 17 Basic Texts and 50 white key tags to finish off the newcomer packets. Shawn suggested asking our contact from Show Me Region to see if we can have him bring these and save on shipping.

Mike C. brought up that his committee would like to have shirts that say “Greeter” for the greeters. He has someone on his committee who can print them. He wants to buy 20 shirts from Merchandising at cost. A motion was made, seconded, and passed.

Airline tickets are ordered.

Mark asked us to consider how much merchandise to buy to sell at the convention, because we are using the same design as the pre-convention design. When Shawn's committee brings us the breakdown from his committee, the experienced members of this committee will help determine a good amount to plan to have at the actual convention.

Becki asked Mike C. to ask the hotel if Registration could use the map of the hotel in the registration schedules.

Mike will see about asking the hotel if we can have access to that “garden room.”

Mike will also see about the availability of AV equipment and/or the cost of rental of AV. Mike read what is in their contract, but he agreed to ask specifically about what the hotel could do for us as far as a slide show Sunday morning. The committee has not decided we will do this, but Becki is just wanting to see what hotel policy is or what equipment is available and what cost is attached to it.

Mike P. talked about having a band first, and then karaoke, and then the DJ dance til 1 a.m. – all in the same room the same night.

Shawn read the contract from Show Me Region for merchandise (literature) sales at the convention, giving options of compensation. But still they won't offer us a percentage of profits from sales. A motion was made to take the “two cases of Basic Texts at cost”, seconded and passed.

Shawn has a concern about getting merchandise because of what happened with the t-shirts for the last fundraiser. He'd like to go ahead and order the merchandise (mugs, etc.) A motion was made and passed. He will order 144 travel mugs, 72 ceramic mugs, 48 ball caps, and 72 candles.

We will order 50 specialty dove shirts. Those will be sold at \$15/\$17.

A motion was made to suggest to Shawn to have 150 t-shirts to sell at the convention (including the 50 dove t-shirts.) He can determine how many to order in the future after the fundraisers to have this target inventory for the convention. The motion passed.

A motion was made for Shawn to have 40 sweatshirts for sale at the convention. It was seconded. The motion passed.

Mark asked if the fundraiser in Hopkinsville was March 20th or 27th? Mike P called to find out; it is indeed the 27th.

Our next meeting date is February 28th at 3pm at this location.

Meeting closed at 4:57 p.m.